



# Woody Ingest

## Quick Start guide v.3

### Introduction

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Woody Ingest is an application that allows automated acquisition of media and makes them available into the Production environment.

The process is done 3 steps:

- Files detection and analysis
- Transcoding or rewrap (if necessary)
- Delivery of media and metadata to the shared storage or to the PAM/MAM

Many watchfolders can be simultaneously watched. For each watchfolder, you can define all appropriate parameters including

- The folders path to scan
- Target folders for media files and metadata
- Subfolders creation and assets naming rules

The application can also be controlled through Woody WebServices.

### 1. Technical requirements

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- Supported operating systems: Windows 2012 Server / Windows 2016 Server / Windows 10
- Web browser compatible html5 (Google Chrome is recommended)
- The user running WoodyIngest service must have rights to read and write on the folders where the media will be detected, and it must exist on ISIS/NEXIS storage as well.

#### Requirements for Avid modes

- Isis: from v 1.4 – Nexis is supported
- Interplay: from v 1.2.3 / Interplay WebServices: from v 2.2
- The Interplay user configured in the application must have rights to write on Interplay destination folders
- Install the ISIS/Nexis client on the same server as [Woody Ingest](#). The workstation must have write access onto the destination workspaces
- The server must have access to Interplay WebServices and to the production storage
- Interplay WebServices can optionally be installed on the same server. For more information about Interplay WebServices installation, please refer to the Avid documentation

## 2. Installation

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- ▶ Run the file [Woody Ingestx.3.0.xx.msi](#) and follow the on-screen instructions.

- ↳ A shortcut is created on the desktop



Woody Ingest

- The software is installed in  
[C:\Program Files\Woody Technologies\Woody Ingest](#)
- The configuration logs files are located in  
[C:\Program Data\Woody Technologies\Woody Ingest](#)
- A Windows service named *WoodyIngest* is installed. It will automatically start at the end of the installation.

## 3. Windows Service user and SSL Certificate import

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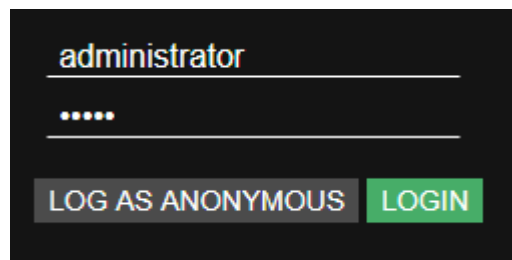
- ▶ In the Windows Services manager, stop the WoodyIngest service.
- ▶ Change the user running WoodyIngest service to use the currently logged-in user, or another domain or local user.
  - ⓘ *You cannot run the service with the default Local System Account*
- ▶ In this version of Woody Ingest, you need to import a certificate to allow communications between Woody processes. In order to do so, locate the certificate in  
[C:\ProgramData\Woody Technologies\Woody Ingest\ssl\external](#)
  - ⓘ *The Certificate must be imported for the user defined to run the Windows service. You need to be logged on to Windows with this user prior to import the certificate.*
- ▶ Double clic on the external-cert.pfx file and follow the steps for certificate import. Choose the option « Current user » in the first dialog. Use the passphrase located in the same folder than the certificate, in *passphrase.txt*
- ▶ Start the WoodyIngest service.

## 4. First start and license activation

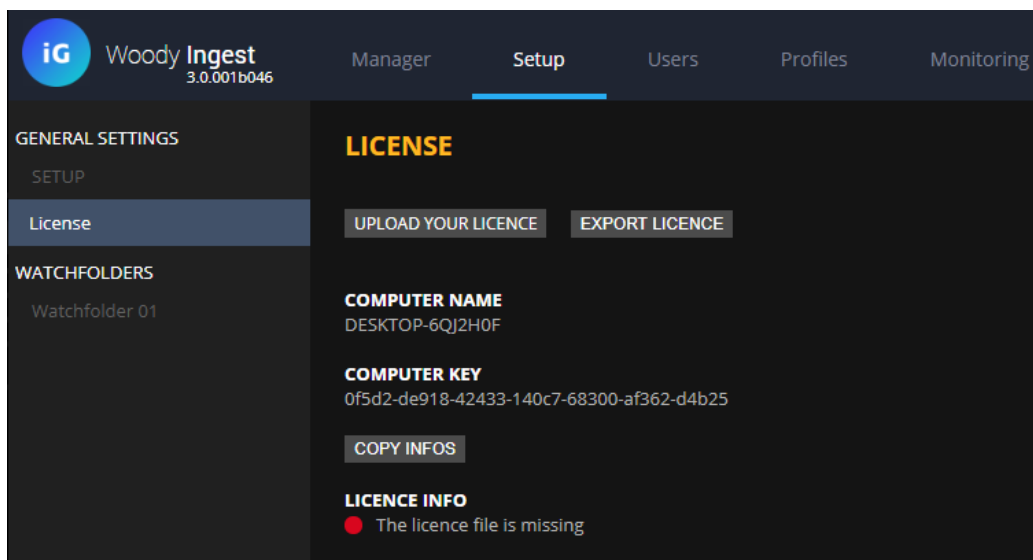
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- ▶ Double click on the icon on the desktop  
or in the Start menu / Programs / Woody Technologies / Woody Ingest
  - ↳ The html page dedicated to [Woody Ingest](#) administration opens in your browser. The 5 tabs are described in the next chapters.
  - ⓘ *If the page does not open, check the safety rules of your browser.*

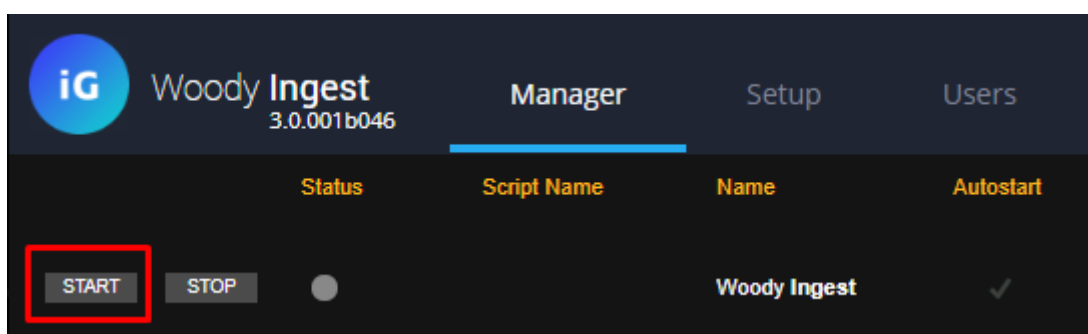
- ▶ On the login page, use the default user *administrator* and the default password *woody* for the first login



- ▶ You will be warned that the system doesn't have a valid license, navigate to the Setup tab > License.



- ▶ Send your COMPUTER NAME and COMPUTER KEY information to Woody Technologies support ([support@woody-technologies.com](mailto:support@woody-technologies.com)) to get your valid license file.
- ▶ Upload your license file through the corresponding dialog.
- ▶ Then, go to the Manager tab to start all Woody Ingest components.



- ▶ You can now click on the « Profiles » tab to start Woody Ingest configuration!